

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

October 15, 2025

The Teams meeting was called to order by Jim Moshonsky, the board chairperson at 7:07 pm.

The Chairperson welcomed all who were in attendance and reminded everyone that the meeting was recorded to assist in preparing the minutes of this meeting.

In attendance: Jim Moshonsky Chairperson, David Harris Board Member, David Bel Board Member, Brenda McManus Board Member, Donna Hawryluk Secretary/Treasurer, Richard Baxter acting Fire Chief, 5 inhabitants from the board area, plus 3 online.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

The minutes from October 1, 2025, meeting was reviewed by the board. The minutes were appended to include Harassment and Abuse on the insurance policy. As well, it was noted that if the recruitment for a new Fire Chief to be unsuccessful, a contract formalized with the LSB and nearby fire departments is an option. With these amendments, motion to approve was made by Dave Harris, seconded by Brenda McManus. All in favour, with none opposed. Carried.

SECRETARY / TREASURERS REPORT:

The list of payments and deposits are included and read out by Donna Hawryluk. Cheques cashed for the month were read. The current bank balance is \$43526.06. Donna Hawryluk made a motion for approval. Dave Harris seconded the motion.

CORRESPONDENCE

An information email was received from the Shabaqua Adventure Trails. It was decided that no action is required by the LSB. The email will be forwarded to the Shebandowan Campers Association and the board of the Shebandowan Community Center.

ON GOING BUSINESS

Acting Fire Chief Baxter provided an update on the Fire Department, stating that there have been no call outs since the last meeting.

The RFQ for snowplowing for the 2025/2026 season deadline will be extended and advertised.

The new door skins have been installed and discussed. The warranty on them was questioned by Jim Moshonsky. New signs "No Parking in Front of Doors" will also be placed on the doors.

NEW BUSINESS:

As requested by the Acting Fire Chief Baxter, repairs are needed to the drywall on the office ceiling where the water leak had occurred. Quotes would be required, potentially from EZEE's/Certified Drywall which is a local company.

AFC Baxter would like to have the garage door for the half ton support vehicle expanded to twelve feet, so that damage does not occur to the vehicle when backing into the hall. This was discussed that it is a more complicated undertaking, as it requires an engineer inspection, review and approval before construction can proceed.

Request by acting fire chief for secondary heat source. Discussions of requirements needed and repercussions of not having one.

Budget items were reviewed and discussed.

The quote for the accountant is to be reviewed and clarified. The amount reflects last years price which included an audit. This year, an audit will not be required. Possible further quotes required.

The Administration budget has been consistent, and includes insurance, office supplies, postage, meeting hall rental, accounting, and the costs for the website. The equipment repairs include the computer programs on the Administration side including Sage, McAfee, MS Office/Teams. Zoom has been cancelled.

Budgetary lines needed confirmation by Secretary Treasurer.

New requests by AFC Baxter for the fire department included a radio for the pumper @ \$2325+tx, computer monitor for desk @ \$300.00+tx, carry over for DZ training @ \$3000+tx, battery operated drill/impact with bits @ \$300 +tx, 2 new pagers @ \$550+tx, battery operated cutter/spreader @ \$24,000+tx. All other standard monetary items still apply.

Next the internet and telephone costs were reviewed. Starlink cost is included. The cost for the Bell landline has increased, so it was cancelled. Also, the cost for the cell phones is included.

The board reviewed and passed By-law #1 Board Members -2025-2026.

The board reviewed and passed By-law #2 Secretary/Treasurer -2025-2026.

The board reviewed and passed By-law #3 Banking -2025-2026.

The board reviewed and passed By-law #4 Municipal Insurance -2025-2026.

The board will need to review and approve By-law #5 Funding Agreement - 2025-2026. Whereas, The Shebandowan Local Services Board has read and accepted the agreement between the Shebandowan LSB and HIS MAJESTY THE KING IN RIGHT OF ONTARIO

as represented by the Minister of Northern Development (the "Province") for Local Services Board funding for the period October 29, 2025 to September 30, 2026.

DELEGATIONS OR DISCUSSIONS FROM THE FLOOR:

None to report.

MEETING: Meeting Wednesday October 29, 2025 at 7:00 p.m. In person and Teams.

The meeting was adjourned at 8:42 pm. Motion by Jim Moshonsky, seconded by Brenda McManus.

Treasurer's Report

September 11, to October 15, 2025

Since the last meeting, the following have been paid:

The following pre-authorized payments:

Oct 10, 2025 Hydro One	\$114.43
Oct 10, 2025 TBay Tel	\$84.75

The following cheques have been made

Sept 11, 2025 FF1 (Incentive)	\$10,006.62
Sept 11, 2025 FF2 (Incentive)	\$10,200.88
Sept 11, 2025 FF3 (Incentive)	\$2,054.10
Sept 11, 2025 FF4 (Incentive)	\$790.31
Sept 11, 2025 FF5 (Incentive)	\$6,316.03
Sept 11, 2025 FF6 (Incentive)	\$5,875.17
Sept 11, 2025 FF7 (Incentive)	\$7,218.32
Sept 15, 2025 Tracey Johnson (Honourarium)	\$700.00
Sept 15, 2025 Kristine Martyn (Honourarium)	\$700.00
Sept 29, 2025 Kent Signs (Door skins – Advertising)	\$5,488.41
Sept 29, 2025 TD Visa (Appreciation, DEF fluid, battery)	\$603.30
Sept 30, 2025 Valley Fire Protection (Pump)	\$3,180.00

Deposits

None to report

The current bank balance is	\$43,526.06
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Bank Balance for Maintenance Reserve Account	\$31,569.86
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Bank Balance for Truck Account	\$631.14
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Bank Balance Visa Reserve Account	\$2,229.78
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