

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

September 11th, 2024

The Hybrid meeting was called to order by Kathy Moshonsky, the board chairperson at 7:00 pm.

The Chairperson welcomed all who were in attendance, and reminded everyone that the meeting was recorded to assist in preparing the minutes of this meeting.

In attendance: Kathy Moshonsky, Chairperson; David Harris, Board Member; Wayne Scott, Board Member; Kristine Martyn, Board Member; Tracey Johnson, Fire Chief; Lynn Scott, Secretary/ Treasurer; and 8 inhabitants from the board area. Regrets: John Perrier, Board Member.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

Minutes of the Election meeting dated August 24th, 2024 were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 11th day of September 2024.

Motioned by David Harris and seconded by Wayne Scott. All in favour, with none opposed. Carried.

Minutes of the First Meeting of the New Board dated August 24th, 2024 were reviewed. A motion was made that the minutes be accepted and passed on the 11th day of September 2024. Motioned by Kristine Martyn and seconded David Harris. All in favour, with none opposed. Carried.

Minutes of the previous general meeting dated August 24th, 2024 were reviewed by the board. Fire Chief Johnson noted that Kristine was representing her at the previous meeting, and Fire Chief Johnson contested paying for the topper. This will be added to the minutes. A motion was made that the minutes be accepted and passed as amended on the 11th day of September 2024. Motioned by David Harris and seconded by Wayne Scott. All in favour, with none opposed. Carried.

SECRETARY / TREASURERS REPORT:

The list of payments and deposits is included. The current bank balance is \$82,191.92. The Support Vehicle fund balance is \$516.94, and the maintenance reserve account balance is \$25,167.27.

ONGOING BUSINESS:

Fire Chief Johnson provided an update on the Fire Department. The department has responded to a couple of medical calls and had one medical call that no one was available for. There has not been anymore prank calls since the post by Fire Chief Johnson and the news relay. Fire Chief Johnson will be attending a Chiefs meeting tomorrow and will update everyone at the next meeting.

NEW BUSINESS:

A discussion about the Fire Fighter incentive program was held to determine the payout to the department. Fire Chief Johnson has provided a breakdown of the points that have been earned by the fire fighters in the department, and a calculation of dollar value per point with the total earned by each member. Lynn Scott, secretary/treasurer has verified the point calculation and payout figures for the individual fire fighters. The payout calculation is based on \$5,000.00 base incentive and \$26,198.01 bonus incentive (75% of \$34,930.68; the recovery call total) for a total of \$31,198.02.

David Bel questioned the total amount for the recovery calls, since the comparative income statement shows \$16,050.79. Lynn Scott explained that it includes calls that were invoiced last September and calls that have recently been invoiced that will be set up as accounts receivable (A/R) since these have not yet been received. The breakdown of the recovery call total is as follows:

Recovery calls invoiced & received per Income statement	\$16,050.79
MTO call September 17, 2023-invoice to Kam	\$11,403.64
MTO call September 23, 2023 -	\$ 1,086.06
A/R-MTO call July 14, 2024-	\$ 3,079.23
A/R-MTO call Aug 10, 2024 -	\$ 1,679.58
A/R-MNR call July 14, 2024 -	\$ 1,087.58
A/R-MNR call-Aug 18, 2024-	\$ 543.80
Total Recovery Calls for incentive payouts	\$34,930.68

DELEGATIONS OR DISCUSSIONS FROM THE FLOOR:

Phil Crook questioned if the topper can be resold. The reply was Yes, potentially. The topper is custom and custom painted. Fire Chief Johnson stated that it would probably be better for it to be sold by the board. Wayne Scott did indicate that Go Glass is willing to try to sell it for us. Because we own the topper, in order to protect it, the Fire department should pick it up and if they want, try to sell it. Go Glass will not be responsible for any damage or theft of the topper. Go Glass has reached out to some of their contacts and contractors, but to date has not found anyone who wants the topper.

Kathy Moshonsky asked Fire Chief Johnson if she was aware of anything that was outstanding for the automobile portion of the insurance renewal. Fire Chief Johnson stated that she has provided any information that has been requested from her. Kristine Martyn asked if the board requests quotes from different places every year. Not every year, but we have been with Brokerlink for quite a while. Kathy Moshonsky indicated that although the costs have increased, the increases have been reasonable.

Kathy Moshonsky thanked the outgoing board members, Wayne Scott, David Harris and John Perrier, and secretary/treasurer Lynn Scott for their dedication and service to the Shebandowan area on behalf of the inhabitants. The tireless work has gotten us to where we are today with the 9-1-1 system, and various other projects is greatly appreciated by the community.

NEXT MEETING: General Meeting Wednesday, October 2nd, 2024. Hybrid Meeting.

The meeting was adjourned at 7:24 pm. Motion by David Harris, seconded by Wayne Scott.

Treasurer's Report

August 19, 2024 to September 11, 2024

Since the last meeting, the following have been paid: Previous balance **\$69,861.66**

Recurring Expenses	August	September			
Tbaytel		\$155.94			
Hydro One		111.15			
Bell Canada					
Superior(Sarjeant) Propane					
Municipality of Oliver Paipoonge- communications					
TBay Area Zone One Mutual Aid Association- communications					
Tracey Johnson, Fire Chief honorarium	\$700.00				
Lynn Scott, Admin honorarium	\$700.00				
Lynn Scott, Starlink monthly subscrip.		158.20			
Minister of Finance Thunder Bay CACC		75.00			
Account Maintenance fee	\$14.00				-\$1,914.29

The following cheques have been issued:

Wayne Scott – expense report-fuel conditioner & dip stick	\$117.50
Wayne Scott – expense report-oil & filter for generator	\$66.35
TD Visa – Annual on Rescue, Hall & office supplies	\$367.65
Total amount for cheques	-\$551.50

Transfer from Support vehicle fund
For Topper

\$930.19

Deposits received:		
Withdrawal from GIC	\$5,000.00	
Interest on GIC	2,707.40	
Minister of Finance re: MTO call-out 07052024	2,799.30	
Minister of Finance re: MTO call-out 19052024	<u>\$3,359.16</u>	+\$14,796.05

The current bank balance is **\$82,191.92**

Support Vehicle Fund: Previous Balance **\$1,444.00**

Transfer out – balance for topper \$ 930.19 -930.19

Deposit interest – August 30 3.13 +3.13

The current bank balance is **\$ 516.94**

Maintenance Reserve – Building, Rescue, MTO signage:Previous balance **\$25110.32**

Deposit interest – August 30 56.95 + 56.95

The current bank balance is **\$25,167.27**

SHEBANDOWAN LOCAL SERVICES BOARD
Comparative Income Statement

	Actual 01/10/2023 to 11/09/2024	Budget 01/10/2023 to 30/09/2024
REVENUE		
Eligible Revenue		
Donations	6,780.72	4,790.00
Recovery Calls	16,050.79	20,000.00
Total Eligible Revenue	22,831.51	24,790.00
Ineligible Revenue		
Donation - In Memory of	2,735.00	0.00
Bank Interest and donations	4,054.27	2,707.00
Grant - MNMD Operating	8,090.00	8,090.00
Provincial Land Tax Levy	76,320.00	76,440.00
Total Ineligible Revenue	91,199.27	87,237.00
TOTAL REVENUE	114,030.78	112,027.00
EXPENSE		
Administration Expense		
Audit	5,902.08	5,902.00
Bank fees	147.17	144.00
Admin. Honorarium	7,700.00	8,820.00
Admin. Insurance	1,965.60	1,966.00
Office Supplies & Postage	148.74	550.00
Admin. - Repair/Mtce. Equipment	1,698.00	1,828.00
Meeting Hall Rental	240.00	220.00
Snowplowing-Fire Hall sites	3,200.00	3,200.00
Advertising & Other Misc.	388.71	400.00
Total Administration Expense	21,390.30	23,030.00
Eligible Fire Expenses		
Fire Insurance	12,529.21	14,507.00
Repair/Mtce, Fire Equipment	59.75	700.00
Fire Chief Office Supplies	458.63	300.00
Repair/Mtce, Fire Property	5,145.21	5,600.00
Repair/Mtce., Fire Vehicles	1,783.40	5,700.00
Fire - Supplies	476.02	3,300.00
Fire - Training/Uniforms	646.24	4,400.00
Fire - Truck Fuel Expense	220.15	1,800.00
Other Misc. Fire/Mileage	1,077.50	1,200.00
Communications	3,159.00	4,600.00
911 Dispatching Service Contract	84.15	100.00
Telephone/Internet/Cellular	4,372.98	3,406.00
Utilities	7,262.42	9,100.00
Contracted Services - Signage	0.00	976.00
Signage New and Replace	351.19	750.00
Advertising - Recruitment	884.43	2,850.00
Total Fire Expense	38,510.28	59,289.00
Ineligible Fire Expenses		
Honorarium, Fire Chief	7,700.00	8,820.00
Incentive Program	0.00	20,000.00
Capital Assets	65,941.43	74,000.00
Total Ineligible Expenses	73,641.43	102,820.00
TOTAL EXPENSE	133,542.01	185,139.00
NET INCOME	-19,511.23	-73,112.00

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