

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

October 4th, 2023

The Hybrid meeting was called to order by Kathy Moshonsky, the board chairperson at 7:00 pm, welcoming all, and reminding that the meeting is recorded to assist in preparing the minutes of this meeting.

In attendance: Kathy Moshonsky, Chairperson; Wayne Scott, Board Member; Kristine Martyn, Board Member; David Harris, Board Member; John Perrier, Board Member; Tracey Johnson, Fire Chief; Lynn Scott, Secretary/ Treasurer; and 5 inhabitants from the board area.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

The Board Members decided to appoint Kathy Moshonsky to the position of Chairperson for the Shebandowan Local Services Board. By-law #1-2023-2024 Board Members dated October 4, 2023, that the Board members are as follows: Kathy Moshonsky, Chairperson; David Harris, Board Member; John Perrier, Board Member; Kristine Martyn, Board member; and Wayne Scott, Board Member. Motioned by Wayne Scott; and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried

For the discussion of the secretary/treasurer position, Wayne Scott declared a conflict, and abstained from the discussion and vote on this agenda item. The Board has decided to appoint Lynn Scott to the position of secretary. By-law #2-2023-2024 Secretary/Treasurer dated October 4, 2023, that Lynn Scott be appointed as Secretary/Treasurer of the Shebandowan Local Services Board for the 2023-2024 term, with the understanding that she will receive an honorarium of \$700.00 per month. Motioned by Kristine Martyn; and seconded by David Harris. All in favour, with none opposed. Carried.

Minutes of the previous general meeting dated September 20th, 2023 were reviewed by the board. The meeting was a Hybrid meeting, not a just a Virtual (Zoom) meeting. This was corrected. A motion was made that the minutes be accepted as amended and passed on the 4th day of October 2023. Motioned by Wayne Scott; and seconded by Kristine Martyn. All in favour, with none opposed. Carried.

SECRETARY / TREASURERS REPORT:

The list of Payments and deposits is included. The bank balance to the end of September is \$47,793.17.

CORRESPONDENCE:

Included in the package is the letter from Dennis Battigelli, and Fire Chief Johnson's response.

We had an inquiry from a property owner wanting us to change his address to match what appears on Lands and Titles, wanting us to change it from 30 to 41. This would violate the rules for 9-1-1. He has been advised to contact MPAC to correct his address with them.

ONGOING BUSINESS:

Fire Chief Johnson provided an update on the fire department. The department has responded to two calls since the last meeting: 1 Motor vehicle collision and 1 medical. The fire department received a thank you card and donation from Mr. Cranton for a medical call. This donation will be put towards the support vehicle fund as requested.

Training will be continuing every second week. Richard Baxter stated that the board would have to look into replacing the ownership on the quad, as it is not in the vehicle. Fire Chief Johnson stated that 2 of the 3 outstanding insurance issues regarding drivers have been resolved.

NEW BUSINESS:

The Board passed By-law #3-2023-2024 Banking dated October 4, 2023 that signing authority for the accounting period of October 1, 2023 to September 30, 2024 on the bank accounts held with TD Canada Trust would be: Lynn Scott, Secretary/Treasurer; Kathy Moshonsky, Chairperson; Kristine Martyn, Board Member; and David Harris, Board Member. Motioned by Wayne Scott; and seconded by David Harris. All in favour, with none opposed. Carried.

During the summer, David Harris reached out to 2 accounting firms with a copy of the books for a proposal to provide the Audit. Lynn Scott approached our current provider for their quote. An analysis of the proposals is included. The Board decided to accept the proposal from LCPS for the provision of Audit and accounting services for the 2023-2024 fiscal period with an anticipated cost of \$5,500 for the audit and \$150 for each of 2 HST rebate plus any applicable taxes and out of pocket disbursements. By-Law #4-2022-2023 was passed this 4th day of October 2023. Motioned by Kristine Martyn; and seconded by John Perrier. All in favour, with none opposed. Carried

The board reviewed the quotations received for snowplowing. One quotation was received via e-mail. The board decided to award the contract to Len Adduono, Adduono Property Services, at a cost of \$3,200.00 and passed by-law #5-2023-2024. Motion by Wayne Scott and seconded by David Harris. All in favour, with none opposed. Carried.

DELEGATIONS OR DISCUSSIONS FROM THE FLOOR:

Richard Baxter stated that it was the provincial government announced at FireCon that 33 million dollars will be invested in the Northern Fire Protection Program. Kevin Schooler from the OFM has asked the department what their wish list for equipment would be.

NEXT MEETINGS: General and Pre-Budget Meeting: Wednesday, October 25th, 2023 at 7:00 pm Hybrid

The meeting was adjourned at 7:28 pm Motion by Kristine Martyn and seconded by Wayne Scott.

Treasurer's Report

Since the last meeting, the following have been paid:

Fire Fighter Incentives totalling	\$20,733.57
Fire Chief honorarium	\$700.00
Admin honorarium	\$700.00
Tracey Johnson expense report-mileage	\$70.00
TD Visa-expense report-food	\$89.24
Nordex Contracting-capping doors, roof repair, eavestrough	\$5981.09
Municipality of Oliver Paipoonge-communications share	\$566.98
Northwest Petroleum Equipment-new fuel tank	\$13,725.82
Lynn Scott-expense report-diesel fuel conditioner	\$72.30
Provident-fire fighter insurance	\$2,881.44
Pepco-clear diesel	\$2,891.52
Ranlyn Enterprises-pad for fuel tank	\$1,611.28
Account maintenance fee	\$12.00

Deposit received:

Minister of Finance for MTO calls	\$3801.20
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Current bank balance:	\$47,793.17
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Aug 9/2023

Fire & other emergency services to island properties

SHEBANDOWAN LAKE SERVICES BOARD

Fire & other emergency services to island properties

gentlemen:

i am writing to learn of the available fire & emergency services to the island property owners of lake shebandowan

i am also interested to know what equipment would be used & the current condition of this equipment,,,does it have a regular testing & servicing process?

having been a resident of castor island for 49 years,i obviously have interest in the status of this service..

i commend & thank each of you & the members of the fire team for the efforts which you put in..

Dennis Battigelli

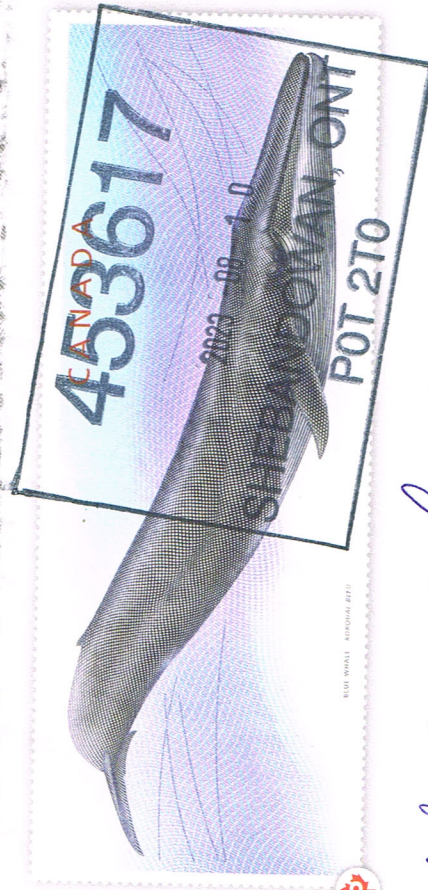
Location CAS 16

Sans Serif

G D Battigelli
PO Box 43
Shebandowan ON P0T 2T0



Domestic
Lettermail
Poste-lettres du
régime intérieur



*Shebandowan Lake Services Board
142 Shebandowan Rd.
Shebandowan Post Office - Box —
Shebandowan ON P0T 2T0.*

Wayne Scott

From: Fire Chief <shebandowanfire@gmail.com>
Sent: September 20, 2023 7:15 PM
To: Shebandowan LSB Secretary
Subject: Fwd: Fire Dept Response

Fire Chief
Shebandowan Fire Department
807-627-8046

----- Forwarded message -----

From: Fire Chief <shebandowanfire@gmail.com>
Date: Thu, Aug 24, 2023 at 6:43 PM
Subject: Fire Dept Response
To: <gdbatt406@gmail.com>

Good Evening Dennis

I was on holidays when i received your letter. The Fire Department will respond for a medical emergency provided that we can secure preferably a pontoon boat to access the island. we cannot transport patients in our boat so ideally someone needing medical attention will already be on the mainland upon our arrival. If this is not possible then a boat will need to be acquired. As you are well aware there are times that the island is inaccessible due to ice conditions, under these circumstances hopefully air ambulance is available and can land on the island. As for fire response we have 3 small portable pumps and 1 large one if needed, we have approximately 1600ft of wildfire pump hoses on hand. The pumps are serviced and tested every spring prior to the start of the fire season. We still have the zodiac and although we have not had it out on the lake in many years we have had it in to Smiths RV for servicing. I am confident that if we required it we could launch it and it will meet our needs. If we are attending a fire on the island it would be best to have a boat on standby for an immediate response with basic supplies and the rest of the team can respond with the Zodiac boat and the rest of the gear as soon as possible depending on availability of personal and the use of there personal vehicle to trailer and launch the boat. I have been requesting a replacment support vehicle for 7yrs now but it has been a very slow stressful process. Please remember we always try to respond to all calls for help but as volunteers we cannot possibly guarentee it with limited volunteers. On a side note, I do not respond to calls from a security company regarding CO alarms, we have gotten a few of these over the years typically at night. I will not ask firefighters to respond in the night unless I have gotten the call from an actual inhabitant, home owner. If you have any additional questions please feel free to contact me via email or my cell at 807-627-8046. If i do not answer the phone I may be working but will call you back.

Cheers
Tracey Johnson
Fire Chief
Shebandowan Fire Department

Accounting Quote Analysis

David Harris received quotes for the provision of accounting services from two additional companies.

I reached out to our existing provider for their quote. A breakdown of the quotes follows:

Item	LCPS	BDO	MNP
Audit of Financial statements	\$5,500	\$6,300	\$10,000
Cost for 2 HST Rebates	\$300	\$450	included
One time fee		\$1,300	
Total fee before HST	\$5,800	\$8,050	\$10,000
Comments	I reached out to Upsala LSB for a referral. They have used LCPS since 2004 and are happy working with them. Lowest cost	BDO will also bill an administrative and technology charge calculated as 7% of the professional fee.	Highest cost
Recommendation	I recommend that we award the contract to LCPS		

Lynn

Wayne Scott

From: Len Adduono <bullet15@tbaytel.net>
Sent: September 30, 2023 11:41 AM
To: Lynn Scott
Cc: Len Adduono
Subject: Plowing

Date:Sept.29/2023

To
Shebandowan LSB

Thank you for the opportunity for Adduono Property Services to provide snow removal at the Shebandowan Community Center Firehall Parking lot, and road access for filling fire trucks at the Dam site as well as keeping area around fuel tank for the fire and rescue trucks.

Our services will include plowing of the parking lot including clearing access for refueling as well as walk way and door entries

The plowing would be done when snow is more than 3 inches

Cost for this service would be \$3200.for the season.

If there is anything else that is required please give me a call or email me .

I look forward to speaking with you soon.

Thank You

Sincerely

Len Adduono Adduono Property Services

807 626 3876

bullet15@tbaytel.net