

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

October 6th, 2021

The virtual (Zoom) meeting was called to order by Wayne Scott, the board chairperson at 7:03 pm.

The Chairperson welcomed all who were in attendance, and reminded everyone that the meeting is recorded to assist in preparing the minutes of this meeting.

In attendance: Wayne Scott, Chairperson; Kathy Moshonsky, Board Member; David Bel, Board Member; John Perrier, Board Member; Tracey Johnson, Fire Chief; Linda Braun, MENDM representative; Lynn Scott, Secretary/ Treasurer; and 1 inhabitant from the board area. Regrets: David Harris, Board Member.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

The Board Members decided to appoint Wayne Scott to the position of Chairperson for the Shebandowan Local Services Board. By-law #1-2021-2022 Board Members dated October 6, 2021, that the Board members are as follows: Wayne Scott, Chairperson; David Harris, Board Member; David Bel, Board Member; Kathy Moshonsky, Board member; and John Perrier, Board Member. Motioned by Kathy Moshonsky; and seconded by David Bel. All in favour, with none opposed. Carried

For the discussion of the secretary/treasurer position, Wayne Scott declared a conflict, and abstained from the discussion and vote on this agenda item. He asked David Bel to act as the chair during this discussion.

The Board has decided to appoint Lynn Scott to the position of secretary. By-law #2-2021-2022 Secretary/Treasurer dated October 6, 2021, that Lynn Scott be appointed as Secretary/Treasurer of the Shebandowan Local Services Board for the 2021-2022 term, with the understanding that she will receive an honorarium of \$700.00 per month. Motioned by John Perrier; and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried.

Board then passed By-law #3-2021-2022 Banking dated October 6, 2021, that signing authority for the accounting period of October 1, 2021 to September 30, 2022 on the bank accounts held with TD Canada Trust would be: Lynn Scott, Secretary/Treasurer; David Harris, Board Member; Kathy Moshonsky, Board Member; and David Bel, Board Member. Motioned by David Bel; and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried.

Minutes of the previous general meeting dated September 15th, 2021; were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 6th day of October 2021. Motioned by John Perrier; and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried. Wayne Scott noted that the MTO contact, Gay Lynne Nix, has not replied to our inquiries about the damaged/stolen signage. He will be following up on this issue.

SECRETARY / TREASURERS REPORT:

Up to the end of September, the following have been paid: Robert Perrier for an expense report for mileage; Kyle Vescio for an expense report for mileage; TD Visa for expense reports for fire supplies and the fire fighters appreciation dinner; the annual fire fighter incentives; Thunder Bay Area Zone One for Who's responding invoicing; Provident for the fire fighter insurance; Municipality of Oliver Paipoonge for the communications share; and the monthly honorariums. The bank balance to the end of September is \$84,507.01.

Lynn Scott will be invoicing the OFM for fuel for the pumper for the 2020-2021 fiscal year.

ONGOING BUSINESS:

Fire Chief Johnson provided an update on the fire department. The department has responded to one call since the last meeting: a truck roll-over.

The Rescue was brought into King's Automotive for the muffler repair, and while there it was noted that there was a flat tire on the rear driver's side. The Rescue was brought to North Rock for the flat repair, so the billing from King's will include this repair.

North Rock has provided a quote of approximately \$1700.00 to replace the remaining 5 tires. The board should consider this since the tires are original to the vehicle. Fire Chief Johnson will forward the quote. Wayne Scott will ensure that this expense is included in this year's budget.

David Bel questioned if the Rescue has been repaired since the deer strike. Fire Chief Johnson replied that the dent had not been popped out yet. This will be completed the next time that the vehicle is in at King's.

The department had their appreciation dinner. Fire Chief Johnson and Richard hosted a barbecue, and invited the families of the members as well.

NEW BUSINESS:

The Board decided to accept the proposal from BDO for the provision of Audit and accounting services for the 2021-2022 fiscal period with an anticipated cost of \$5,150 for the audit and \$175 for each HST rebate plus any applicable taxes and out of pocket disbursements. By-Law #4-2021-2022 was passed this 6th day of October 2021. Motioned by David Bel; and seconded by John Perrier. All in favour, with none opposed. Carried.

The Request for Quotation for the Snowplowing of the Fire Hall/Community Centre and water access will be posted.

NEXT MEETINGS: General and Pre-Budget Meeting: Wednesday, October 27th, 2021 at 7:00 pm – Virtual Meeting

Budget Meeting & Levy Vote, followed by General Meeting: Wednesday, November 3rd, 2021 at 7:00 pm - Virtual Meeting

The meeting was adjourned at 7:23 pm Motion by Kathy Moshonsky, and seconded by John Perrier.