

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

March 3rd, 2021

The virtual (Zoom) meeting was called to order by Wayne Scott, the board chairperson at 7:00 pm.

The Chairperson welcomed all who were in attendance, and reminded everyone that the meeting is recorded to assist in preparing the minutes.

In attendance: Wayne Scott, Chairperson; Kathy Moshonsky, Board Member; David Bel, Board Member; David Harris, Board Member; Linda Braun, MENDM representative; Lynn Scott, Secretary/ Treasurer; and two inhabitants from the board area. Regrets: Leonard (Butch) Cunningham, Board Member; and Tracey Johnson, Fire Chief.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

Minutes of the previous General meeting dated January 6th, 2021 were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 3rd day of March 2021. Moved by David Harris, and seconded by David Bel. All in favour, with none opposed. Carried.

SECRETARY / TREASURERS REPORT:

Since the last meeting, the following cheques have been issued: Minister of Finance for fire call taking and alerting, Thunder Bay Area Zone One Mutual Aid Association for communications charges, Bolt Media for the annual website hosting, Stinson Owl-Lite for road signs (Portage Bay Road and blank house number blades), Robert Perrier for an expense report for mileage, Adduono Property Services for snowplowing, BDO Canada LLP for the audit and HST rebate submissions, Minister of Finance for the OPP Primary-PSAP billing, TD Visa for an expense report for the flagging signs, and the monthly honorariums. The monthly pre-authorized payments to Tbaytel, Hydro One and Bell Canada, as well as pre-authorized payments to Superior Propane for propane deliveries have been withdrawn.

A deposit has been received from the Minister of Finance for call-outs from October 2020, and the Receiver General for the HST rebate for the period of April to September 2020. Also, donations have been received from Rose and Allan Jack. With these accounted for, the current bank balance is \$63,339.68.

ONGOING BUSINESS:

Fire Chief Johnson submitted an update on the fire department. Since the last meeting the department has attended: 1- fire call, 2- false alarm smoke detector, 2- MVC, and 1- medical call.

Fire Chief Johnson has purchased two Led flagging signs, however, still plans to order the 2 protective bags as well as 2 poles for when they're on longer calls. After using the signs on a call, it was determined that if we are out there for over an hour, we would greatly benefit from poles to rest on the ground and take up the weight.

Fire Chief Johnson has also purchased a new printer for the fire hall, as the old one is having ongoing cartridge issues where you have to manually adjust it after every use. She has not had the opportunity to set it up yet and the receipt is in the box. She will fill out the expense report this weekend. She purchased it at Lowery's, on account, for just over \$200.

Training is online right now. Everyone is doing PTSD training, as well as, Richard and Jennifer are doing Health and Safety training as per new OFM requirements.

The new MNR agreement should be sent to us soon for signing.

NEW BUSINESS:

The audit was reviewed by the board and inhabitants present at the meeting. By-law #11-2020-2021 to accept the audit from BDO Canada LLP was then passed. Moved by David Harris, and seconded by David Bel. All in favour, with none opposed. Carried.

The revenues and expenses incurred to date, were reviewed by the board and inhabitants present at the meeting. These were compared against the approved budget. Also, the figures from the audit will be transferred to the MENDM workbook for submission for their consideration and payment of second advance of the LSB's operating grant. By-law #12-2020-2021 to submit the interim budget was then passed. Moved by Kathy Moshonsky, and seconded by David Bel. All in favour, with none opposed. Carried.

NEXT MEETING: General Meeting Wednesday, May 5th, 2021 @ 7:00 pm – Virtual Meeting

The meeting was adjourned at 7:23 pm. Motion by David Harris, and seconded by Kathy Moshonsky.