

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

October 28th, 2020

The virtual (Zoom) meeting was called to order by Wayne Scott, the board chairperson at 7:03 pm.

The Chairperson welcomed all who were in attendance, and reminded everyone that the meeting is recorded to assist in preparing the minutes.

In attendance: Wayne Scott, Chairperson; David Harris, Board Member; Kathy Moshonsky, Board Member; Tracey Johnson, Fire Chief; Lynn Scott, Secretary/ Treasurer; and four inhabitants from the board area. At 7:12 pm, David Bel, Board Member; and Leonard (Butch) Cunningham, Board Member; joined as well.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

Minutes of the previous general meeting dated October 6th, 2020 were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 28th day of October 2020. Motioned by David Harris, and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried.

SECRETARY / TREASURERS REPORT:

For October, the preauthorized payments to Tbaytel, Hydro One and Bell paid. The current bank balance is \$80,360.33.

I have received the following invoices: A-1 Sewage for the pumping of the septic tank, Brokerlink for the insurance, Spectrum Group for the installation of the lights on the Rescue, Lynn Scott for the Sage renewal, and Municipality of Oliver Paipoonge for our communications share.

ONGOING BUSINESS:

Fire Chief Johnson provided an update on the fire department. The department responded to 8 calls. Fire Chief Johnson will be doing billing for 3 MTO calls, and 1 MRN call. The light bar and rear lights have been installed on the Rescue and the invoice received from Spectrum Group. Fire chief Johnson will have an expense report for the secretary/treasurer for items on the Visa card.

NEW BUSINESS:

The board reviewed, and passed By-law #5-2020-2021 Funding Agreement for the acceptance of the funding agreement between HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the

MENDM and the Shebandowan LSB. Moved by Kathy Moshonsky, and seconded by David Harris. All in favour, with none opposed. Carried.

The board reviewed the insurance renewal information received from David Toivonen of Brokerlink. The board then passed By-law #6-2020-2021 Municipal Insurance to renew insurance coverage with Brokerlink at an estimated cost of \$8,699.00 plus HST for a total cost of \$9,243.00. Moved by Leonard (Butch) Cunningham, and seconded by David Bel. All in favour, with none opposed. Carried.

The board reviewed the quotations received for snowplowing. One quotation was received in the mail, and one received via e-mail. The board decided to award the contract to Len Adduono, Adduono Property Services, at a cost of \$2,160.00 and passed by-law #7-2020-2021. Motion by Leonard (Butch) Cunningham, and seconded by David Bel. All in favour, with none opposed. Carried.

The board then reviewed the budget, going line by line, and discussing the items in the budget. The Administration budget is typical year over year. The unusual item in the Administration budget is an amount for a new laptop for the secretary/treasurer. The laptop is almost 7 years old and is having some issues with battery life, and the sound card.

The Emergency telecommunications section of the budget is also standard for the costs incurred. Some invoicing is still expected from the prior year from the Zone for communications.

In the Fire Department section, the utilities, phone, internet, and insurance costs have been estimated, based on last year; as well as the costs for vehicle maintenance. Due to the Covid-19 restrictions, any budgeted items for training and purchases that were budgeted last year and underspent have been carried forward, and will not be levied for again this year.

For Capital Expenditures, the board will continue to set aside funds for the maintenance items (ie: roof, furnace, windows). It was previously agreed that the Fire department was to maintain an 8 member roster in order to set aside funds for a support vehicle. The current compliment is 7, so no funds are set aside in this budget. The established savings account will be maintained.

NEXT MEETING: Budget Meeting & Levy Vote November 4th, 2020 at 7:00 pm followed by General Meeting – Virtual Meetings

The meeting was adjourned at 7:54 pm. Motion by David Harris, and seconded by Leonard (Butch) Cunningham.