

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

August 25th, 2018

The meeting was called to order by Wayne Scott, the board chairperson at 10:16 am in the Shebandowan Community Centre.

The Chairperson welcomed all who were in attendance; and reminded everyone that the tape recorder was turned on to assist in preparing the minutes of this meeting.

In attendance: Wayne Scott, Chairperson; David Harris, Board Member; Kathy Moshonsky, Board Member; David Bel, Board Member; Leonard Cunningham, Board Member; Tracey Johnson, Fire Chief; Linda Braun, MENDM; Lynn Scott, Secretary/Treasurer; and 6 inhabitants from the board area.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

Minutes of the previous General meeting dated July 7th, 2018 were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 25th day of August, 2018. Motioned by Leonard (Butch) Cunningham; and seconded by Kathy Moshonsky. All in favour, with none opposed. Carried.

SECRETARY / TREASURER'S REPORT:

Since the last meeting, the following bills have been paid: Richard Baxter for mileage; Shebandowan Community Centre for rental; All Trades Contracting for sign installation; King's Automotive for the annual inspection on the Rescue; Minister of Finance for the highway sign renewals; the monthly installments to DJS for Phase III; Minister of Finance for fire call taking & alerting; Stinson Owl-lite for the additional required property addressing signs; the monthly honorariums; the monthly pap's to Hydro One, Tbaytel, and Bell Canada; and BMO Mastercard for an expense report for training expenses and supplies.

A donation was received from Rose and Al Jack, and the interest on the GIC has been deposited. With everything accounted for, the updated bank balance is \$107,957.83.

The new fixed price program has been returned to Superior Propane with a rate of \$0.699 per litre for up to 10,000 litres. We will be setting up Superior Propane for automatic payment from the bank account.

The fuel log is up to date.

CORRESPONDENCE:

A letter has been received from BMO indicating that the current Commercial Mastercard that is held by the LSB is being discontinued effective October 31, 2018 and has to be paid in full by that date. Lynn Scott enquired about options at BMO, and was told that all the board signing officers would have to attend a branch to apply for a new card. Lynn Scott will inquire with another signing officer what options are available at TD bank.

ONGOING BUSINESS:

Fire Chief Johnson provided an update on the Fire Department. Since the last meeting, there have been 8 calls: 4 fire, and 4 medical calls. Billing to MTO for highway calls, and MNR for false alarms will be completed prior to month end for the incentive program. Fire Chief Johnson asked the secretary/treasurer to provide the fire department budget balances to date. The department is almost out of T-shirts, so if there is room in the budget she will look at ordering some.

Fire Chief Johnson has noticed that the branch road signage description (ie. Lane, Blvd) is small and hard to read, especially at night. She has suggested that separate signage be ordered with the description to be installed under the road name.

Fire Chief Johnson will look at getting the radios wired into the rescue at Holland when it is brought in to have the door latches fixed, providing there is room in the budget.

Fire Chief Johnson and Rick Baxter may be the only ones attending Fire Con. There was not much availability in courses due to changes, with some courses now requiring pre-requisites.

David Harris provided an update on the 911/Property Addressing project. Debra Smith from DJS has completed all of the data input to Bell is complete. The information will be sent to OPP central dispatch, and forwarded to EMS, local OPP mid September. OPP will do an update late September to early November. Target to go live before the end of the year.

Linda Braun, MENDM representative, stated that she was hoping to have the letter from the Minister granting the Shebandowan LSB the Power of Emergency Telecommunications. To date she has not received it, but it will be coming. It has been delayed due to the recent change in the provincial government. She did indicate that the Gazette has been changed to reflect that the LSB does have the Power of Emergency Telecommunications.

NEW BUSINESS:

The letter of intent for 9-1-1 P.E.R.S. that will be sent to Bell Canada was read by Lynn Scott, the secretary/treasurer. The board then passed By-Law # 19-2017-2018, a By-law to authorize the execution of an agreement between Bell Canada PERS 9-1-1 and Shebandowan Local Services Board for the purposes of implementing the 9-1-1 Emergency Call System. Moved by Leonard (Butch) Cunningham, Seconded by David Harris. All in favour, with none opposed. Carried.

The letter of intent that will be sent to the OPP was read by Lynn Scott, secretary/treasurer. The board then passed By-Law #20-2017-2018, a by-law to authorize the execution of an agreement with the Ontario Provincial Police (O.P.P.) for the purpose of delivering the Primary Public Safety Answering Point (Primary PSAP) service for the provision of 9-1-1 for Shebandowan Local Services Board. Moved by David Bel, seconded by Leonard (Butch) Cunningham. All in favour, with none opposed. Carried.

Lynn Scott, secretary/treasurer, then read a letter from the CRA, Charities Directorate that they have accepted the request to change the charity name to Local Services Board of Shebandowan effective July 25, 2018. The board then passed By-Law #21-2017-2018, Charity Name Change Acceptance, File #0704072 to accept the name change and amend the constitution of the Lake Shebandowan Fire Department to reflect the new name of Local Services Board of Shebandowan. Moved by Leonard (Butch) Cunningham, seconded by Kathy Moshonsky. All in favour, with none opposed. Carried.

Delegations or Discussions from the floor:

John Greshuk questioned if all of the property address signs have been installed. He was told that there are some more to be installed, mostly on common driveways so that each property will know their individual number.

John Greshuk had also heard that a couple of signs had been stolen. This is correct, with the two being Whiskey Jack Road (sign removed) and Blue Jay Road (post cut off). These have been replaced. Also, during the winter the snow plow damaged a sign post. This has also been replaced. It was suggested that if anyone sees a sign missing, please contact a board member and we will look after getting these replaced. For the highway signs, the LSB pays an annual fee of \$55 per sign for the MTO to maintain these signs.

NEXT MEETING: September 29th, 2018 at 10 am in the Shebandowan Community Centre.

First Meeting of the New Board: October 6th, 2018 at 10 am in the Shebandowan Community Centre.

The meeting was adjourned at 11:05 am Motion by Leonard (Butch) Cunningham, seconded by David Bel.