

SHEBANDOWAN LOCAL SERVICES BOARD

MINUTES OF GENERAL MEETING

August 19th, 2017

While waiting for the representative from the MNDM to arrive, the chairperson asked if there was any objection to holding the general meeting before the election meeting. With none noted, the meeting was called to order by Wayne Scott, the board chairperson at 10:02 am in the Shebandowan Community Centre.

The Chairperson welcomed all who were in attendance, and reminded everyone that the tape recorder was turned on to assist in preparing the minutes of this meeting.

In attendance: Wayne Scott, Chairperson; David Harris, Board Member; Leonard Cunningham, Board Member; Kathy Moshonsky, Board Member; David Bel, Board Member; Tracey Johnson, Fire Chief; Lynn Scott, Secretary/ Treasurer; and 6 inhabitants from the board area.

Disclosures of Interest: None

ADMINISTRATIVE BUSINESS:

Minutes of the previous general meeting dated June 10th, 2017 were reviewed by the board. No errors or omissions were noted. A motion was made that the minutes be accepted and passed on the 19th day of August 2017. Motioned by David Harris, and seconded by Leonard Cunningham. All in favour with none opposed. Carried.

SECRETARY/TREASURERS REPORT:

Since the last meeting, the following cheques have been written: Municipality of Oliver Paipoonge for 1 share of the Bell and CRC Communications charges, Canwest Propane for tank rental, Holmes Roofing for roof repairs, and Minister of Finance for fire call taking and alerting. Also, the monthly pre-authorized payments for Bell, Hydro One and TBayTel have been deducted. The current bank balance is \$125,851.55.

We have received the following invoices to be paid: DJS for the completion of Phase II, Shebandowan Community Centre for hall rental, SPI Health and Safety for fire extinguisher recharge and inspection, BMO Mastercard reflecting expense reports for green emergency lights, fire extinguisher, and the fire fighters BBQ. Also, the monthly honorariums will be paid.

The fuel log is up to date.

CORRESPONDENCE:

David Harris has received some correspondence in regards to the Wilderness Discovery Camp. As of August 11th, the service clubs have taken over ownership of the camp. They will be completing their inventory of the status of the various buildings, and setting priorities, with the goal of being at least partially operational by next summer.

David Harris has had numerous discussions with Linda Braun, MNDM representative, in regards to 911. Everything has been submitted and is in proper order. Now we are just waiting for the process to finish.

ONGOING BUSINESS:

Fire Chief Johnson gave an update on the fire department. There were 10 calls since the last meeting: 3 fire calls, 1 of which was MNR and will be invoiced; 5 medical calls; and 2 motor vehicle collisions. The department has done 3 training sessions, and have held the BBQ for the firefighters.

The annual inspections on the pumper and rescue vehicles have been completed. The rescue will need tie rod ends, and a winch cable will be installed on the rescue. As a note, Fire Chief Johnson indicated that when the annual inspection on the rescue was completed, there was no oil in the filter. It appears that the wrong filter had been installed last year. Wayne Scott indicated that we would have needed the old filter in order to go back to the company that performed the maintenance last year.

CRC Communications was out to do the annual inspection on the tower.

The department will need clear diesel fuel to be delivered. The board suggested waiting until winter fuel is available, but Fire Chief Johnson stated that it will be needed soon. Lynn Scott will look at ordering.

MPP Bill Mauro will be hosting an open house at the community centre, and Fire Chief Johnson will attend, noting the need for the maintenance of the helipads. David Harris suggested that she tie it into the fact that the Wilderness Discovery Camp caters to handicapped people, so the helipads would be beneficial to the area.

Fire Chief Johnson asked that the discussion of the Deputy Chief honorarium be deferred until the next meeting.

NEW BUSINESS:

David Harris provided a comparison of the quotes received for property address number blades, and the posts and hardware needed for the installation. Three companies were contacted to provide the property address blades, and the posts and hardware. Stinson Owl-Lite and Airmaster both quoted on the signage required and also on the posts and hardware. Thunder Bay Co-Op Farm Supplies quoted on the posts and hardware; they do not supply the signage.

After reviewing the quotes for signage, the board decided to purchase the signage from Stinson Owl-Lite with a cost of \$6,157.23 plus HST. By-law #17-2016-2017 Property Addressing- Phase II – Signage was then passed. Moved by Kathy Moshonsky, and seconded by David Bel. All in favour, with none opposed. Carried.

After reviewing the quotes for the posts and hardware, the board decided to purchase these from Thunder Bay Co-Op Farm Supplies at a cost of \$5,244.58 plus HST. By-law #18-2016-2017 Property Addressing- Phase II – Posts and Hardware was then passed. Moved by Kathy Moshonsky, and seconded by Leonard (Butch) Cunningham. All in favour, with none opposed. Carried.

Lynn Scott, Secretary/Treasurer will issue the purchase orders to the suppliers as required.

David Harris stated that he has the name of a company in Atikokan that has expressed an interest in quoting a price for the installation of the signage. He will prepare a request for quotation to be posted on the website.

NEXT MEETING: September 16th, 2017 at 10 am in the Shebandowan Community Centre

The meeting was adjourned at 10:41am Motion by Leonard Cunningham, seconded by Kathy Moshonsky

Property Signage Cost Comparison / Recommendation

Signage (Property / Directional / Lake Access):

- Aluminum Plate
- White Letters / Blue Background,

Item	Quantity	Stinson / Owl-lite		T. Bay Co-Op Farm Supplies		Airmaster	
		Unit	Item Total	Unit	Item Total	Unit	Item Total
Property Sign	585	\$ 8.05	\$ 4,709.25	- do not supply -		\$13.25	\$ 7,751.25
Directional Sign	26	\$ 9.48	\$ 246.48			\$ 34.35	\$ 893.10
Water Access	25	\$ 12.06	\$ 301.50			\$ 25.40	\$ 636.25
Sub-Total			\$ 5,257.23				\$ 9,280.60
Freight (FOB Fire Hall)			\$ 900.00				\$ 461.34
TOTAL			\$ 6,157.23				\$ 9,741.94
<i>Note – HST Extra</i>			<i>800.44</i>				
<i>TOTAL WITH TAX</i>			<i>\$ 6,957.67</i>				

Posts / Hardware:

- 7ft long

Item	Quantity	Stinson / Owl-lite*		T. Bay Co-Op Farm Supplies**		Airmaster*	
		Unit	Item Total	Unit	Item Total	Unit	Item Total
Posts	647	\$ 12.95	\$ 8,236.20	\$ 7.40	\$ 4,787.80	\$14.95	\$ 9,508.20
Hardware	636	\$ 1.00	\$ 636.00	\$ 7.99***	\$ 206.78	\$ 1.10	\$ 699.60
Sub-Total			\$ 8,872.20		\$ 4,994.58		\$10,207.80
Freight (FOB Fire Hall)			\$ 2,450.00		\$ 250.00		\$ 1,044.05
TOTAL			\$ 11,322.20		\$ 5,244.58		\$11,251.85
<i>Note – HST Extra</i>				<i>681.80</i>			
<i>TOTAL WITH TAX</i>				<i>\$ 5,926.38</i>			

*Galv. U – Channel

**Mild Steel T – Post (Painted Green)

*** Price / kg. Approx.25.88 kg req'd

Installation

The following contractor is available for installation should it be necessary:

Bjorkman Prospecting

P.O. Box 1814 Atikokan, ON.

P0T 1C0

Ph. # 807-929-1093

Cell #: 807-251-9093

Att; Carl Bjorkman