

SHEBANDOWAN LOCAL SERVICES BOARD

General Meeting

Minutes of Meeting, September 24th, 2016

The meeting was called to order at 7:00p.m. in the Shebandowan Community Centre by Chairperson, David Harris. The Chairperson welcomed all who were in attendance.

The Chairperson reminded everyone in attendance that the tape recorder was in use to assist in preparing the minutes of the meeting.

Attendance:

David Harris, Chairperson;

Kathy Moshonsky, Board Member; Richard Baxter, Board Member; David Bel, Board Member

Laura Nickelsen, Secretary/Treasurer

Fire Chief, Tracey Johnson and two (2) inhabitants from the Board area.

Leonard Cunningham - Regrets.

Disclosures of Interest:

None

GENERAL BUSINESS:

Minutes of the previous meeting dated August 20th 2016 were reviewed by Board Members prior to the meeting. A motion was made that the minutes be accepted and passed. Motioned by, Dave Bel
Seconded by Richard Baxter. Approved

BUSINESS ARISING FROM PREVIOUS MEETING MINUTES:

None

Financials:

The Secretary / Treasurer had submitted our final grant application to the MNDM. Do to minor changes in the line items of the budge, there was a discrepancy in the submission. After discussions with BDO and the MNDM the discrepancy was resolved and the final grant application amended and resubmitted.

The board has been advised that the grant application is now in the MNDM approval process.

Laura reported the following bills have been paid resulting in total payouts of \$22,323.74:

Secretary Honorarium, Fire Chief Honorarium, Emergency North Training

Provident Insurance, BDO Audit and Consultation Mtg, Holland Enterprise, Weber Supply

Fire Dept. Incentive Programme Payouts

Revenue for this month:

MTO call out and a Donation totaling \$3,503.35

Balance of \$109,612.48 once everything has been processed.

Fuel Log:

All entries are complete and numbers correspond.

Correspondence:

Laurie McMillan, Secretary / Treasurer of the Campers Association, received a letter from an individual who has made suggestions on how to improve the system related to Fire Road Numbering. The Board will be responding to this letter advising that with the introduction of Legal / Property Addressing the current Fire Road numbering system will be obsolete and discontinued.

Chairperson Harris advised the Board Members that he had had a phone discussion with the MNDRM, (Linda Braun) related to mapping of the Shebandowan LSB boundaries. According to MNDRM, the MNDRM has never requested the boundary maps be generated (by the MNDRM) hence they are not available. Linda Braun has confirmed she will have internal discussion and request the boundary maps be generated. The Board assumes this will take at least a number of months to complete. The Chairperson confirmed this delay in obtaining boundary maps will not impede proceeding with Property Addressing.

New Business:

A teleconference call was held with participation from all LSB within our region. At the request of Chairperson Harris, Wayne Scott participated in the call as a representative of the Shebandowan LSB. David and Wayne spoke of the forming of a committee to represent all LSB to bring common concerns to the provincial gov't., specifically related to what are felt as outdated ministry guidelines, underfunding and lack of training guidelines to name a few. The goal is to have one voice to speak with the Ministry. An initial meeting has been held with the minister of MNDRM. A letter will be written and submitted to the MNDRM from each LSB stating its support for the formation of a Steering Committee to represent all LSB in discussions with the MNDRM related to these common concerns.

The Board has accepted Laura Nickelsen's resignation as Secretary / Treasurer. Laura will stay in the role till the end of October to complete all year end financials. The Board expressed its sincere thanks to Laura for her contribution to the Board and the community as a whole over the past Role. Laura will continue to be a member of the Fire Dept. and First Response.

The Board has received and reviewed a resume from Lynn Scott who has offered her services to the Board as Secretary / Treasurer after Laura has completed her mandate. The board discussed and agreed it will appoint Lynn Scott to the position. Lynn has passed experience in this role, and the Board looks forward to working with her again. Welcome aboard Lynn !!

Unfinished Business:

Property Addressing – As lead in the Property / 911 Emergency Communication Project, David Harris remains in communication with both Debra Smith (DJS & Associates) and Lind Braun (MNDRM). Debra Smith has suggested the Board consider purchasing MTO Road Signs and Branch Road name signs early in the New Year to avoid long delivery times. Property Address Number signs cannot be purchased till late spring (May / June) until a confirming field check has been completed. Final decisions related to sign purchasing will be made by the Board closer to the end of 2016. The Board received copies of all field data collected during the August field visit by DJS and Associates. DJS has requested the Board provide

the names of owners associated with individual properties. Dave Bel questioned the need for this given it is irrelevant to an emergency responder when Police / Fire / Ambulance respond to a callout. Responders are simply directed to an address regardless of who owns it or is present at the time of a call. David Harris will follow-up with DJS as to the relevance of this request.

Fire Chief's Report:

No formal report was presented as the Chief and Deputy Chief responded to a Fire Callout part way thru the meeting. On behalf of the Chief, the Secretary / Treasurer reported that the Fire Dept. had received three (3) calls since the last meeting. The Incentive Program finalised spreadsheet was reviewed and approved by the Board.

DEPUTATIONS, DELEGATIONS OR DISCUSSIONS FROM THE FLOOR:

None

Date and Time of Next Meeting:

Date - October 1st, 2016

Time - 7:00 PM

Location - Shebandowan Community Centre

Meeting Adjourned:

A motioned was call to adjourn the meeting at 8:45p.m. Motioned by Dave Bel, seconded by Butch Cunningham.